

EXAMPLE OF COVID-19 POLICY FOR CLUBS

The purpose of this policy:

- To protect children who attend our club and their families, as well as the staff that work here.
- To provide parents and staff with the processes our club has put in place to ensure classes are safe and compliant with government COVID-19 guidelines.

Legal framework: This policy has been drawn up on the basis of legislation, policy and guidance (update with guidance you have been following more suited to your activity type):

- Gov.uk: Coronavirus (COVID-19): guidance for schools and other educational settings
- Department for Education
- Public Health England
- Sport England: Latest guidance
- UKActive: Advice and guidance for the physical activity sector

Parents and Children before arriving to class:

- Parents should take their children's temperatures before each class and should not turn up if they have a temperature.
- Parents must explain and ensure their children understand social distancing before they attend class.
- If a child feels unwell with any form of illness they should not be brought to class.
- Children should bring all their belongings in one clearly labelled backpack that they are able to carry unaided.
- Children should bring: a large, filled water bottle. Where possible, it should be clearly labelled.

Arrival at class:

- Registration will be carried out on mobile devices and all interaction will be contactless.
- Only one parent should be present for drop off.
- Social distancing must be observed when entering the premises. We will mark out the queuing area to ensure families stand 2m apart.
- Hand sanitiser will be available on entry.
- Signs on hygiene and social distancing will be visible on entry.
- Parents **MUST** drop children off at their allocated time to ensure social distancing can be fully observed and children are able to go straight to their groups.

Comeback

Safely

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Groups:

- Children will be split into groups of 15 maximum, forming a 'bubble'. This will make up the class for the rest of the term.
- Each group will have a set base where the children will be sent on arrival and dismissed from at the end of the day.
- Groups will not mix with other groups throughout the day.

Activities:

- Only necessary equipment will be used.
- Most activities will be carried out outside but if indoor space is required, only large spaces will be used and indoor areas will be kept well-ventilated with windows and doors (not fire doors) kept open where possible.
- All activities will be carried out following social distancing guidelines.
- Children will wash their hands after each activity using the hand sanitiser provided by the group leader.
- Coaches will clean down all equipment used at the end of an activity.

Hygiene:

- We will set up a portable 'hygiene station' for children to access on entry, during and after class. This will include: a rubbish bag, tissues, hand sanitiser, antibacterial spray, cloths and antibacterial wipes. The group leader will also carry a supply of PPE (disposable gloves and masks) if they need to come into close contact with a child.
- Used tissues to be placed immediately in bins which will be double bagged and emptied regularly throughout the day.
- A toilet will be identified for each group, and children will only be allowed to go one at a time. A member of staff will ensure that toilets are clean after use.
- Children should wash their hands at regular intervals.

Cleaning:

- Soap dispensers will be checked twice daily to ensure they are full and working.
- Contact points, such as door handles, will be cleaned throughout the day.
- PPE used
- All equipment wiped down at the end of the day.

Comeback

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If a child presents with symptoms during the day:

- The child will be taken to a specified area and the parents called to collect from class.
- If the class is indoors when a child presents symptoms, the group will be moved to another room or outdoors and the room deep-cleaned.
- Parents of children in class will be advised of a possible case via 'track and trace'; and if a case is confirmed, we will follow Government guidance.

Collection at the end of class:

- Only one parent should be present for collection.
- Social distancing should be observed when queuing for collection.
- Parents **MUST** only collect the children at their allocated time to ensure social distancing can be fully observed and children are able to leave straight from their groups.